

**Minutes of the Meeting of  
IQAC  
Held on 2 January, 2019**

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The Meeting of IQAC was held on 2 January, 2019 at 4:00 PM at the Board Room [MC-301] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost Marwadi University.

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of IQAC.

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The Agenda for the day was taken up as below:

**Item No. 1** – Confirmation of Minutes of the Meeting of IQAC held on 5 Sept, 2018.

The Minutes of the Meeting of IQAC of Marwadi University held on 5 Sept, 2018 was circulated amongst the members present, for their comments/observations. No comments/observations were received from any of the members.

The Council was requested to consider the same and confirm the minutes.

Members agreed to confirm the Minutes and resolved as below;

**Resolution:**

**RESOLVED** that, Minutes of the Meeting of IQAC of Marwadi University held on 5 September, 2018 be **CONFIRMED**

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**Item No. 2** – Action Taken Report on meeting of IQAC held on 5 Sept, 2018.

The Action taken Report on the resolution of the said IQAC meeting was placed before the members for considerations and the members were requested to accept.

The members present considered the same and resolved as below;

**Resolution:**

**RESOLVED** that the actions taken on the decisions of the Meeting of IQAC of Marwadi University held on 5 Sept, 2018 be **ACCEPTED** as reported

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**Item No. 3** – To work as a Third Party Skill Assessment for various skill development courses.

It was shared that the Institute has undertaken and completed skill assessment of more than 1000 students in various industry responsive courses across the state.

Mr. Kirankumar Parmar, Sr. Manager Skill Development Cell was invited to present the proposal received from Sri Sri Adivasi Gram Vikas Charitable Trust, Mogran, Ta. Uchchhal, Dist-Tapi to support as a third party skill assessment and certification body for NSDC approved courses. The proposed course details along with duration of course, number of batches per year, intake per batch, minimum qualification and fees per trainee was presented.

Further, a proposal was received from Shree Swami Atmanand Saraswati Institute of Technology, Varaccha, Surat to support as a third party skill assessment. It has proposed Industrial Automation (content from Industrial Automation Specialist – NSDC approved syllabus) and Embedded System Design (content from Embedded Software Engineer – NSDC approved syllabus). The customized courses were sent to Electronics and Mechanical Engineering Departments for further review and suggestions.

Further, an approval was requested to approve textile sector courses proposed by Welspun India Limited, Anjar as presented in the Annexure and services from Individual Skill assessors were availed. The Institute has availed services of below individual skill assessors as per the said subject experts;

- 1] Mr. Bipob Monda – Vapi
- 2] Mr. Rajput Vinaypal
- 3] Mrs. Bijal Patel - Anjar

The members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that the proposed courses shall be approved and shall deliver the services as a Third Party Skill Assessment.

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**Item No. 4** – Basic Understanding of OBE and its framework.

Dr. Y P Kosta, addressed the gathering by sharing Outcome Based Education, its principles, stage wise designing of approach in OBE and insights of various models of OBE. Dr. Kosta also explained the framework of Program Educational Objectives, Program Outcomes and Course Outcomes, attaining the objectives and measurement of Outcomes. Dr. Kosta also advised that content creation shall be done with multiple perspective applications, e.g. using graphics, Industrial visits, projects based etc.

A workshop for all the faculty members has been undertaken for all the Departments of Engineering and Science to create awareness for stage wise implementation.

The schedule of workshop shall be as under;

**Resolution:**

**RESOLVED** that the workshop should be organized and more awareness should be created.

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**Item No. 5** – Mapping of CO & PO as per guidelines of NAAC 2018.

Dr. R B Jadeja, Dean of Engineering informed that the revised guidelines of NAAC 2018 have been shared along with the Heads of the Department. It was advised that the guidelines may be referred by the HoDs and shall be adhered while framing CO & PO. It was also advised that the faculty members shall complete the process of framing CO & PO latest by 04th Dec, 2018.

**Resolution:**

**RESOLVED** that the new guidelines should be considered by Deans and HoDs for CO & PO mapping.

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**Item No. 6** — Subject content creation & MOOC video creation by our faculty members.

As advised earlier on subject content & MOOC video creation by faculty members, progress evaluation was held. Dr. Jadeja asserted that a Faculty member has to compulsorily create content in his/her area of subject expertise. An explanation may be called for from the faculty member, if failing from executing the directions.

**Resolution:**

**RESOLVED** that all departments should seriously consider developing MOOCs.

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**Item No. 7** – Classes of Syrian Students

It was informed that 2 class rooms shall be allotted for students from Syria to have a concentrated approach towards academics. Same subject faculty members shall teach in both the classes to have uniformity in teaching-learning of students. The planning shall be made such that the academic term may be completed by the month end of January 2019 for the students who joined at the beginning of Academics.

**Resolution:**

**RESOLVED** that the proposed arrangements should be executed.

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**Item No. 8** – Academic Updates

As the academic semester for GTU has commenced, the progress on class teaching in terms of student's strength in the class, subject completion progress was asked from the Head of the

Departments. An observation regarding the faculty member's zeal towards teaching was diminishing towards the end of the semester was shared by Deans. It was advised to the Heads of the Department to conduct frequent timely academic audits to have a controlled process.

**Resolution:**

The details shared by Dean-Engineering were noted by the Heads of the Department for further implementation.

**Resolution:**

**RESOLVED** that faculty members should be encouraged to focus more on the academics and planning.

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**Item No. 9** –OBE Files

It was shared that the OBE files shall be kept ready and the best 2 subject files among each branch/departments shall be sent to the Dean's Office for review. It was shared that the subject experts from other Institutes shall be visiting the campus for handholding and guidance in preparing OBE files.

**Resolution:**

**RESOLVED** that the best 2 subject files among each branch/departments shall be sent to the Dean's Office for review.

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**Item No. 10** - Coordinator for EPICs program

The Institute has enrolled in the program – Engineering Projects In Community Service (EPICs) through IUCEE to involve our students and staff to understand the needs of society and provide effective solutions through engineering projects. As the Institute is in the process of implementing EPICs and have long term planning to introduce EPICs in the Engineering Curriculum, the need for appointing coordinators at the Department level was felt. Upon recommendation from the Heads of the Department, following faculty members shall act as Departmental Coordinator for EPICs program.

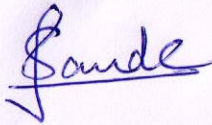
Civil Engineering – Prof. Ankur Bhogayata  
Information & Technology – Prof. Navjyotsinh Jadeja  
Computer Engineering – Prof. Ashish Revar  
Mechanical Engineering – Prof. Nikhil Chotai  
Environmental Engineering – Prof. Archana Sharma

**Resolution:**

**RESOLVED** that above faculty will work as coordinator for EPICS program.

The Meeting ended with thanks to the Chairperson.

IQAC Coordinator



**Minutes of the Meeting of  
IQAC  
Held on 6 February, 2019**

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The Meeting of IQAC was held on 6 February, 2019 at 04:00 PM at the Central Board Room [MC-301] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost Marwadi University.

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of IQAC.

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The Agenda for the day was taken up as below:

**Item No. 1** – Confirmation of Minutes of the Meeting of IQAC held on 2 Jan, 2019.

The Minutes of the Meeting of IQAC of Marwadi University held on 2 Jan, 2019 was circulated amongst the members present, for their comments/observations.

**Review of Item No. 5 – Change in passing criteria for MBA – MU**

Dr. Sunil Kumar Jakhoria, Dean-Faculty of Business Management presented the examination result analysis of Gujarat Technological University and Marwadi University. It was proposed to make necessary changes in the passing criteria for MBA program in Marwadi University, as in similar lines with GTU inorder to have uniformity among the students.

The members present in the meeting and discussed and approved to implement passing criteria as 40% for the students of MBA program. The examination department was requested to implement the changes with effect from upcoming examinations of summer 2019.

Further, with regard to other agenda items No comments/observations were received from any of the members.

The Council was requested to consider the same and confirm the minutes.

Members agreed to confirm the Minutes and resolved as below;

**Resolution:**

**RESOLVED** that, Minutes of the Meeting of IQAC of Marwadi University held on 2 Jan, 2019 be **CONFIRMED**.

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**Item No. 2** – Action Taken Report on meeting of IQAC held on 2 Jan, 2019

The Action taken Report on the resolution of the said IQAC meeting was placed before the members for considerations and the members were requested to accept.

The members present considered the same and resolved as below;

**Resolution:**

**RESOLVED** that the actions taken on the decisions of the Meeting of IQAC of Marwadi University held on 2 Jan, 2019 be **ACCEPTED** as reported

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**Item No. 3 – Faculty of Business Management – New Courses**

- \* MBA (Business Analytics)
- \* MBA (Executive) 3 – Year Program (Part-time)
- \* MBA (Integrated) 4- Year Program (After 12<sup>th</sup>)

Looking upon the regional needs and demands from the aspiring students to undertake the said courses in MBA program, Dr. Sunil Kumar Jakhoria – Dean Faculty of Business Management presented the course structure with detailed student intake, fees for the said courses along with the duration of course. It was also shared that the syllabus and the teaching scheme shall be presented in the next IQAC meeting after due approvals from the subject experts in the Board of Studies of the Department.

**Resolution:**

**RESOLVED**, that the details of new courses presented were noted by the members present and shall be approved once the syllabus and teaching scheme are duly approved by the Board of Studies of the Department.

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**Item No. 4 – Faculty of Liberal Studies – Introduction of additional specializations in B.B.A (Hons.)**

- \* Digital Marketing
- \* Entrepreneurship
- \* Banking and Insurance
- \* Logistics and Supply Chain Management
- \* International Business

Looking upon the regional needs and demands from the aspiring students to undertake the said specializations in B.B.A (Hons.) program, Dr. Sunil Kumar Jakhoria – Dean Faculty of Business Management presented the course structure with detailed student intake, fees for the said courses along with the duration of course. It was also shared that the syllabus and the teaching scheme shall be presented in the next IQAC meeting after due approvals from the subject experts in the Board of Studies of the Department.

**Resolution:**

**RESOLVED**, that the details of new courses presented were noted by the members present and shall be approved once the syllabus and teaching scheme are duly approved by the Board of Studies of the Department.

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**Item No. 5** – Faculty of Law – New Programme

\* LLM (One Year)

Dr. Rhishikesh Dave, Dean - Faculty of Law presented the proposal of introduction of LLM program under Faculty of Law. The program aims at inculcating student's legal knowledge and opens the door of opportunities within the country and abroad. The details like eligibility requirement for enrollment, program structure, course learning outcomes and teaching & examination scheme were presented for approval from the Council.

The members discussed and resolved as below;

**Resolution:**

**RESOLVED** that, the details of program as presented were noted by the members and shall be accepted and considered for implementation. The same shall be put-up to Governing Body of Marwadi University for approval.

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**Item No. 6** – Faculty of Computer Applications – New Courses

\* P.G. Diploma in Mobile Technologies

\* P.G. Diploma in Data Science

\* P.G. Diploma in Digital Marketing

Dr. R Sridaran, Dean – Faculty of Computer applications presented the proposal for introduction of new courses under FoCA. The course aimed for IT industry personnel who want to upgrade to new technologies while working with their current job. It was shared that the course shall for 1 Year. The detailed Eligibility Criteria, seat intake and the course structure has been presented as an Annexure.

**Resolution:**

**RESOLVED** that, the course details shared were noted and considered by the members. The same shall be put-up to the Governing Board of Marwadi University for approval.

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**Item No. 7** – Increase in seat intake for MEFGI Diploma Studies.

\* Diploma in Mechanical Engineering – 60 seats

\* Diploma in Computer Engineering – 60 seats

Dr. Rajesh Patel, Principal – Diploma Studies shared that, looking upon the demand in studies for Diploma in Mechanical & Computer Engineering among the aspiring students, it was proposed to increase Intake to 60 seats for Diploma in Mechanical Engineering & Diploma in Computer Engineering.

**Resolution:**

**RESOLVED** that, the members present considered and accepted the proposal to increase seat intake and it shall be put-up to the Governing Board of Marwadi University for approval.

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**Item No. 8** – Introduction to Customized skill development courses.



- \* Basic VMC Programming
- \* CNC Lathe Expert

Mr. Kirankumar Parmar, Sr. Manager Skill Development Cell was invited to present the proposal for introduction of Customized skill development courses. The proposed course details along with duration of course, number of batches per year, intake per batch, minimum qualification and fees per trainee was presented.

The members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that, the proposed courses shall be considered as skill development courses and the same shall be put-up to Governing Board of the University.

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**Item No. 9** – Faculty of Technology – New Course.

\*Master of Technology – Electrical Engineering (“Electric Vehicle” & “Power Electronics and Electrical Drives”)

Dr. Sarang Pande – Principal, Faculty of PG Studies & Research presented the proposed PG program, designed to produce skilled and talented manpower required for the Electric Vehicle (EV) Industries. The detailed Educational Objectives, Scope of Employment, Learning Outcomes and Eligibility criteria was presented and has also enclosed in the Annexure.

The Members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that proposed new course; Master of Technology- Electrical Engineering with specialization in (“Electric Vehicle” & “Power Electronics and Electrical Drives”) shall be considered and shall be put-up to the Governing Board of Marwadi University for approval.

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**Item No. 10** – Application for “PostGraduate Research Centre” Recognition.

Dr. Sarang Pande, Principal – Faculty of PG Studies & Research was invited to brief upon the proposal and also to share the details. It was presented that, Research is one of the key parameters and the fundamental need of a higher educational organization. Research facilities are being created to nurture the demands of teachers, researchers and students in the University.

It was shared that proposals are invited from various R & D centers of industries or dedicated R&D organizations recognized by Government of India for recognition as research centers by Marwadi University. These Research Centers will be engaged in research, discovery and critical inquiry in the respective fields. Moreover they will also be engaged in providing technical education through the transmission of information, knowledge dissemination and skill development.



The MU's research through its advancing knowledge in the field of engineering, pharmacy, science, mathematics, economics, law has provided direct and indirect opportunities to support business innovations, created several new commercial opportunities, and provided information that supports community well-being. The research performed by the Institute has impacted in the non-academic world through many pathways, most of which are indirect and clearly visible.

The members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that, the Application for Recognition as Post Graduate Research Centre shall be considered and shall be put-up in the meeting of Governing Board of Marwadi University for Approval.

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The Meeting ended with thanks to the Chairperson.

IQAC Coordinator

**Provost  
Marwadi University**

**Minutes of the Meeting of  
IQAC  
Held on 31 July, 2019**

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The Meeting of IQAC was held on 31 July, 2019 at 04:00 PM at the Board Room [MC-301] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost Marwadi University.

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of IQAC.

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The Agenda for the day was taken up as below:

**Item No. 1** – Confirmation of Minutes of the Meeting of IQAC held on 6th February, 2019.

The Minutes of the Meeting of IQAC of Marwadi University held on 6th February, 2019 was circulated amongst the members present, for their comments/observations. No comments/observations were received from any of the members.

The Council was requested to consider the same and confirm the minutes.

Members agreed to confirm the Minutes and resolved as below;

**Resolution:**

**RESOLVED** that, Minutes of the Meeting of IQAC of Marwadi University held on 6th February, 2019 be **CONFIRMED**.

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**Item No. 2** – Action Taken Report on the IQAC Meeting held on 2 Jan, 2019.

The Action taken Report on the resolution of the said IQAC meeting was placed before the members for considerations and the members were requested to accept.

The members present considered the same and resolved as below;

**Resolution:**

**RESOLVED** that the actions taken on the decisions of the Meeting of IQAC Meeting of Marwadi University held on 6th February, 2019 be **ACCEPTED** as reported.

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**Item No. 3** – Academic Calendar of Odd Semester.

The branch wise Academic Calendar of Odd Semester was presented to the members along with the start date and end date of regular classes. Tentative exam dates were also presented to have an early planning of academic teaching.

**Resolution:**

**RESOLVED** that, Academic Calendar shall be accepted and approved for further implementation.

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**Item No. 4** – Examination Results: Summer 2019.

Student's examination result of the Summer 2019 session was presented by the Controller of Examinations before the members of IQAC for information. Institute wise discussion on further improvements was discussed.

**Resolution:**

**RESOLVED** that, the result analysis shared was noted by the members present.

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**Item No. 5** – Approval to Award Degrees – Students Pass out 2019.

The list of graduating students, students eligible for Gold Medal along with the summary of eligible students for award of degree certificates were presented for approval from the members of IQAC.

| FACULTY/INSTITUTE                | Stdnt Count |
|----------------------------------|-------------|
| FACULTY OF BUSINESS MANAGEMENT   | 68          |
| FACULTY OF COMPUTER APPLICATIONS | 39          |
| FACULTY OF LIBERAL STUDIES       | 153         |
| FACULTY OF SCIENCE               | 253         |
| FACULTY OF TECHNOLOGY            | 10          |
| <b>TOTAL</b>                     | <b>523</b>  |

**Resolution:**

**RESOLVED** that, the eligible students as presented shall be awarded the graduation certificates and will be presented for approval from Board of Governance.

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**Item No. 6** – 2<sup>nd</sup> Convocation of Marwadi University - 2019.

- \* Date, Time and Venue
- \* Chief Guest
- \* Finalization of Schedule

As proposed, the 2<sup>nd</sup> Convocation of Marwadi University - 2019 has been scheduled on Saturday



**Programme Schedule**

**Date:** October 12, 2019 (Saturday).

**Venue:** Auditorium, PG Building, Marwadi University

**Chief Guest:** Dr. Sudhir Mishra, Distinguished Scientist & Director General and CEO & MD, BrahMos Aerospace.

| <b>Programme Schedule</b> |  |
|---------------------------|--|
| <b>Time</b>               | <b>Activity</b>  |
| 14:00-14:30               | Students collect convocation dress at PG Building                          |
| 14:30-15:00               | Group Photographs  |
| 15:00-16:00               | Students assemble for instructions and Final Present Count at Seminar Hall |
| 16:00-16:30               | Graduates take their seats in Convocation Venue                            |
| 17:00                     | Guests to be seated in their places  |
| 17:30                     | The Procession Commences   |
| 17:40                     | The President declares the Convocation open                                |
| 17:40-19:30               | Convocation Proceedings  |
| 19:30                     | The President declares the Convocation closed                              |
| 19:40                     | Dinner   |

October 12<sup>th</sup> 2019. The program schedule was presented for information of all the members of IQAC.

**Resolution:**

The program schedule was noted by the members of IQAC and was requested to accord approval from the Board of Governance.

**Item No. 7 – Convocational Guidelines.**

- \* Guidelines for Award of Medals
- \* Procession Guidelines
- \* Academic Costumes
- \* Degree certificate – Design & Content

The drafted guidelines of convocation were presented for approval from the members of IQAC. The detailed guidelines included rules for awarding academic medals to meritorious students, details about convocation fees & application, academic costumes, procession guidelines and design & content of degree certificate.

The members discussed and resolved as below;

**Resolution:**

**RESOLVED**, the guidelines as presented shall be accepted for implementation and was requested to accord approval from Board of Governance.

**Item No. 8 – Approval of Ph.D Program – 2019-20.**

The Ph.D program of Marwadi University for the Academic Year 2019-20 was shared for information and approval. Eligibility criteria for admission to Ph.D program, application process, application fees and fees for Ph.D program was shared and discussed among the members of IQAC. Branch wise seat intake for Academic Year 2019-20 and Ph.D supervisors were also shared for approval from IQAC.

**Ph.D. program will be offered in the following disciplines in 2019--20.**

| <b>Programs</b>                   | <b>Seats</b> |
|-----------------------------------|--------------|
| Chemical Engg.                    | 2            |
| Civil Engg.                       | 8            |
| Computer Engg.                    | 8            |
| Electrical Engg.                  | 8            |
| Electronics & Communication Engg. | 6            |
| Environment Engg.                 | 2            |
| Mechanical Engg.                  | 10           |
| Computer Science                  | 8            |
| Environmental Science             | 2            |
| Chemistry                         | 14           |
| Microbiology                      | 8            |
| Physics                           | 8            |
| Pharmacy                          | 4            |
| Physiotherapy                     | 2            |
| Law                               | 4            |



|                   |   |
|-------------------|---|
| Sociology         | 2 |
| Political Science | 2 |
| Mathematics       | 4 |
| Language          | 2 |

The members present discussed and resolved as below;

**Resolution:**

**RESOLVED** that, Ph.D program of Marwadi University shall be approved for commencement from Academic Year 2019-20.

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**Item No. 9 – Syllabus Approvals.**

- \* MBA – Business Analytics
- \* MBA – Executive Programme
- \* Faculty of Physiotherapy

The approved syllabus structure by the Board of Studies of Faculties was put-up for consideration and approval was requested from members of IQAC.

**Resolution:**

**RESOLVED** that, the syllabus structure as approved by the Board of Studies of Faculties shall be approved for implementation.

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**Item No. 10 – Increase in student seat intake – Faculty of Pharmacy.**

- \* B.Pharm – from 60 seats to 100 seats

Dr. Lalji Baldaniya, Principal – Faculty of Pharmacy shared that, looking upon the demand in studies for Pharmacy among the aspiring students, it was proposed to increase Intake from 60 seats to 100 seats in Faculty of Pharmacy.

**Resolution:**

**RESOLVED** that, the members present considered and accepted the proposal to increase seat intake and it shall be put-up to the Governing Board of Marwadi University for approval

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**Item No. 11 – Introduction of new PG Course – Faculty of Pharmacy.**

- \* M.Pharm – Pharmaceutics
- \* M.Pharm – QA Department

The Institute believes that it can only grow, when it gets involved and pursues innovative research useful to society. Now, research activities and higher study are needed for the day and it is equality applicable to all the students, who are desirous to excel in their career.

Keeping this thought in mind, the Faculty of Pharmacy proposed to commence M. Pharmacy (Postgraduate) course in two specializations, namely **(1) M. Pharm. in Pharmaceutics and (2) M. Pharm. in Pharmaceutical Quality Assurance** from next academic year 2020-2021.

**Intake capacity to M.Pharm course:** 15 Students

**Duration of course:** Two years.

**Scope of M. Pharm. course:**

The said course will educate the candidates about the design and manufacture of medicines. They are required to possess strong analytical skills and have a desire for deeper knowledge in the modern techniques of manufacturing medicines. The course also includes the recent developments in the drug delivery system as one of its subjects. It also takes into consideration product development, modern analytical technique, among others. At the end of the course, the last two semesters will comprise a dissertation, presentation, and viva voce, which will test their practical along with their theoretical skills. Besides that, the presentation and communication skills are very important when the candidate will be expected to sell their manufactured medicines to pharmaceutical companies.

**Fees per annum:**

The average fee charged for the course in Gujarat ranges between INR 1,00,000/- to 2,00,000/- for each year.

The members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that, the proposed courses shall be considered as skill development courses and the same shall be put-up to the Governing Board of the University.

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**Item No. 12** – Summer Training for Overseas Students – Faculty of Computer Applications.

Dr. R Sridaran, Dean – Faculty of Computer Applications, presented that in order to support international students who are desirous to utilize their vacation time can opt for the certification programs in the emerging technologies of IT/ITeS, summer training under Finishing School was proposed to be introduced. The said certification program shall be ideal for students of Computer Science field, and want to get certification in emerging technologies while studying.

The detailed program eligibility, duration, fees and intake details has been enclosed as an Annexure.

The members present in the meeting discussed and resolved as below;

**Resolution:**

**RESOLVED** that the proposed Summer Training program shall be introduced upon acceptance from the Board of Studies of Faculty of Computer Applications and the same shall be put-up to the Governing Board of MU for approval.

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**Item No. 13** – Emphasis on English Day Celebration and Encourage students to participate in MU public speaking contest.

In order to give impetus on English language on campus, several innovative measures such as English Day Celebration & MU Public Speaking Fest have been organized. Such initiatives shall prepare students for events such as Times of India Public Speaking Contest and similar contests at the National level. Mr. Naresh Jadeja, Registrar requested the Dean of the Faculties and members present in the meeting to motivate and guide faculty members to increase participation of students in such measures being adopted at the Institute.

**Resolution:**

**RESOLVED** that, due emphasis on English Day celebrations shall be initiated at the Academic Departments of the University which shall add values to the student learning.

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**Item No. 14** – Organizing TEDx, MU Fest & Happy Street through Department of MU.

Mr. Naresh Jadeja briefed the members present in the meeting that the department students can take lead in organizing events such as Happy Street, TEDx, MU Fest etc. in a month and another department during another month. The aim is to engage all branch students (Engg, Science, Management, Architecture, Law, MCA, Pharmacy, Physiotherapy) for a few hours in meaningful activities under supervision of faculty members which shall help in developing interpersonal and leadership skills.

The members were requested to take initiative to motivate and encourage faculty members to take-up the lead in organizing activities.

**Resolution:**

**RESOLVED** that, the details shared were noted by members for implementation at the Academic Departments.

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**Item No. 15** – Vision Building of Marwadi University.

Mr. Naresh Jadeja, Registrar informed the members present in the meeting that the University is in the process of building "Vision", as the existing "Vision" was established at the inception and a decade ago. The Institute is aiming to announce a new Vision on 1st January 2020 for the new decade. As guided by Mr. Jeet Marwadi, Trustee – Marwadi University, the Institute shall work on the framework developed by "Building Your Company's Vision" by Jim Collins. A workshop shall be planned where-in the Head of the Departments, faculties and senior officials will be part of it and shall engage, brainstorm and discuss upon "Vision" of Institute for the next decade.

**Resolution:**

**RESOLVED** that, the details shared were noted by members.

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**Item No. 16** – Starting National Cadet Corps (NCC) Wing at MU for Boys & Girls with 50 strength.

Mr. Naresh Jadeja, Registrar shared that the University now has a wing of NCC with 50 cadets strength in Boys as well as in Girls, a voluntary organization engaged in grooming the youth of the country in disciplined and patriotic citizens. It was informed that the staff/faculty members who were NCC Cadets in School or College and have experienced the works of NCC during their school or college days are welcomed to join the wing of NCC at MU. Also interested and experienced staff members were also requested to approach the Registrar – MU.

**Resolution:**

**RESOLVED** that, the details shared were noted by the members.

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**Item No. 17** – Academic planning for the upcoming semester

Commencement of the new Academic Semester was on 06th June, 2019 for the branches of Engineering, Science and Diploma courses, Dr. Kosta had advised Deans of Faculty to have below set-up ready to ensure a smooth beginning.

- 1] Ensure the time table is ready before the commencement of classes.
- 2] Kindly send an SMS to students regarding the beginning of classes on 06th June, 2019.
- 3] Monitor that each and every student attends the orientation program. Advise class coordinators to ensure attendance of students, registration process and assigning of mentors to students is undertaken.
- 4] E-mail orientation report within 3 working days to Mr. Jobin Thomas.
- 5] A meeting may be conducted with the faculty members at the Department to brief and communicate the details.

**Resolution:**

**RESOLVED** that, it will be executed in all departments of the University.

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**Item No. 18** – – PBAS review of each faculty member at the Department – Research Component.

It was informed that as a leader of the department continuously guiding, mentoring and reviewing the performance of faculty members is an important and continuous responsibility, for the career advancements of faculty members.

It was advised to review and evaluate on below areas;

- 1] Score of PBAS, for the faculty members who are serving with the University since the last 2 years.
- 2] Number of faculty members who have undergone IUCEE training under Phase I & II.
- 3] Faculty members need to attend STTPs and Workshops conducted by renowned institutions like IITs & NITs. Please review the number of faculty members who have undergone such training.
- 4] Evaluate Research Component: Number of SCI papers published and book chapters.

It was also shared that continuously evaluating and reviewing shall help in overall development of the faculty member as well as Institute.

**Resolution:**

**RESOLVED** that, PBAS review will be done in all departments.

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**Item No. 19** – Student participation in SWAYAM course on Designing Digital Solution.

Mr. Kirankumar Parmar, Sr. Manager - Skill Development Department, was requested to present details on student participation in SWAYAM course on Designing Digital Solution. It was informed that MHRD Innovation Cell has created an online course on SWAYAM portal, which is open for all students who want to learn about Designing Digital Solutions.

The Designing Digital Solution course is created by eminent experts from Industry and Academic Institutes for students who intend to understand “how to convert a prospective idea into a structured digital solution”. The focus of the course is to primarily identify an idea and conceptualize a digital solution for the same using modern tools and techniques. The course covers sessions from planning the project, identifying feasible ideas, designing and developing an optimum solution. Sessions on presentation skills, IPR and Patents are also included for learners.

It was also shared that the course will also help students who participate in frequently organized events on entrepreneurship and Innovation such as Smart India Hackathon 2019.

The faculty members and Heads of the Department were requested to encourage and motivate students to enroll in the course free of cost and receive participation certificates.

**Resolution:**

**RESOLVED** that, details shared by Sr. Manager-Skill Development were noted by the Heads of the Department with an assurance to encourage students to enroll in the course.

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**Item No. 20** – – Progress on Academic Work

Since the past 1 month with regard to commencement of the Even Semester, progress on Academic work has been called from the Heads of the Department. It was suggested that a cross department academic audit shall be conducted by the senior faculty member for all the branches of Engineering to verify the progress. During the audit, feedback from students shall be obtained and a report shall be presented to the Deans.

Accordingly, below mentioned committee was formed to undertake the activity of academic audit;

1. Environmental Engineering – Prof. Jay Teraiya & Dr. Sunil Sagar
2. Electronics & Communications – Dr. Jignesh Makwana, Dr. Gaurav Sanghvi & Dr. Lalji Baldaniya
3. Computer Engineering – Dr. Amit Sata, Dr. Pinank Patel & Dr. Vaibhav Mehta [4th/8th Sem.]
4. Mechanical Engineering – Dr. Rajesh Patel, Dr. Sunil Soni & Prof. Jay Teraiya
5. Civil Engineering – Dr. Sneha Gautam, Prof. Tapan Trivedi & Prof. Nishant Kothari [4/6/8 Sem.]



6. Electrical Engineering – Dr. Ramesh Bhoraniya, Dr. Subhanshu Goyal & Dr. Rajendra Patel
7. IT – Prof. Nikhil Chotai, Prof. Dhananjay Singh, Dr. Jenish Patel & Dr. Mukesh Keshvani [ 4 Sem.]
8. Management - Prof. Amit Sata, Dr. Sunil Bajaja
9. Computer Applications: Prof. Meeta Mandaviya, Prof. Divyakant Meva
10. Law: Dr. Sunilkumar Jakhoria, Prof. Nishant Kothari
11. Science: Dr. Sunil Sagar, Dr. Sneha Gautam
12. Pharmacy: Dr. Rhishikesh Dave, Dr. Subhanshu Goyal
13. Architecture: Dr. Ankur Bhogayata, Dr. Gaurav Sanghavi

**Resolution:**

**RESOLVED** that, Heads of the Department and concerned faculty members will ensure implementation.

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The Meeting ended with thanks to the Chairperson.

IQAC Coordinator

**Provost**  
**Marwadi University**



**Minutes of the Meeting of  
IQAC  
Held on 27th November, 2019**

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The Meeting of IQAC was held on 27<sup>th</sup> November, 2019 at 04:00 PM at the Board Room [MC-301] of Marwadi University. The meeting was chaired by Dr. Y P Kosta, Provost Marwadi University.

Prof. Naresh Jadeja, welcomed the Chairperson Dr. Y P Kosta and all the distinguished members of IQAC.

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The Agenda for the day was taken up as below:

**Item No. 1** – Confirmation of Minutes of the Meeting of IQAC held on 31 July, 2019.

The Minutes of the Meeting of IQAC of Marwadi University held on 31 July, 2019 was circulated amongst the members present, for their comments/observations. No comments/observations were received from any of the members.

The Council was requested to consider the same and confirm the minutes.

Members agreed to confirm the Minutes and resolved as below;

**Resolution:**

**RESOLVED** that, Minutes of the Meeting of IQAC of Marwadi University held on 31 July, 2019 be **CONFIRMED**.

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**Item No. 2** – Action Taken Report on meeting of IQAC held on 31 July, 2019.

The Action taken Report on the resolution of the said IQAC meeting was placed before the members for considerations and the members were requested to accept.

The members present considered the same and resolved as below;

**Resolution:**

**RESOLVED** that the actions taken on the decisions of the Meeting of IQAC of Marwadi University held on 31 July, 2019 be **ACCEPTED** as reported.

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**Item No. 3** – Organizing INDICON 2019 at Marwadi University on 13 - 15 December, 2019.



IEEE India chapter had accepted a proposal to host INDICON 2019 at Marwadi University campus on 13-15 December, 2019. Organizing committee for the conference is proposed [http://indicon2019.in/Organizing\\_Committee.php](http://indicon2019.in/Organizing_Committee.php) . It was informed that

1. Ravinder Dahiya, Professor of Electronics and Nanoengineering, School of Engineering at University of Glasgow (UK) and
2. Prof. Toshio Fukuda, Professor, Beijing Institute of Technology/Meijo University (China), 2019 IEEE President-elect will deliver plenary sessions.

Detailed program was presented <http://indicon2019.in/program-at-glance.html> and all faculty members and students were invited to participate in this National Level event.

**Resolution:**

**RESOLVED** that, all support should be provided for the conference and participation should be encouraged.

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**Item No. 4** – Organizing ASME E-Fest 2020 from 28th February 2020 to 1st March 2020 at Marwadi University.

Asian chapter of ASME has accepted a proposal to host ASME E-Fest 2020 at Marwadi University campus from 28th February to 1st March 2020. 1000+ students from all across the country will be coming to campus. Committee members have been appointed to execute this event on campus <https://www.marwadiuniversity.ac.in/asme/asme-e-fest-2020/>.

It is proposed to -

1. provide bus transportation to all students staying at various hotels in the city.
2. Dedicate main roads of the campus for the ASME track and shift all parking and entry from PG Building entrance.
3. Remove all speed breakers during the event.
4. Organize Cultural night and Celebrity events.
5. Encourage participation of students from all disciplines in the workshop organized during this event.

**Resolution:**

**RESOLVED** that, all support should be provided for the ASME 2020 and participation should be encouraged.

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The Meeting ended with thanks to the Chairperson.

IQAC Coordinator

**Provost**  
**Marwadi University**