



Marwadi University

Master of Science

Department of Microbiology

Semester I

Subject Code: 02SL0401 - Subject Credits: 03

Subject Name: Effective Communication Skills - I

Course Description

The course aims at enhancing proficiency of the learners in expressing their ideas in various contexts. The course also deals with varied nuances of presentation skills to enable learners to make effective presentations. The Course will include different interactive activities on diverse aspects of spoken communication through experiential learning.

Course Objectives

The course will enable students

- to speak on familiar matters/issues in English
- to articulate their ideas effectively in terms of speaking in a scientific context
- to make an effective oral presentation on a scientific topic

Unit 1: Speaking in Context

1. Introducing self and peers
2. Talking about one's education
3. Sharing/Articulating Future Plan/s
4. Sharing/Acquiring Opinion
5. Describing Experience
6. Making Request for an information/help

Unit 2: English for Science

1. Defining the field
2. Listening to Science
3. Developing Scientific Vocabulary
4. Speaking on a scientific issue

Unit 3: Effective Presentation Skills

1. Structuring and Making a Presentation
2. Using Multimedia in Presentation
3. Effective Pronunciation/Saying it Right



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4. Using Effective Body language
5. Facing Q and A (During presentation)

Recommended Readings/ Viewings

- Select TED Talks
- Select INK Talks
- Select Toastmasters Videos
- Select Courtroom Dramas
- Select Videos of speakers like Steve Jobs, Sundar Pichai etc.

Teaching Scheme

Teaching Scheme (Hours per week)	Evaluation Scheme					Total Marks	
	Theory	ESE	IA	CSE	Viva		Term Work
3 Hours		00	30	20	25	25	100

1. **IA will consist of the following components (30 marks):**
 - a. **Assignments (20 Marks):** Students will prepare three oral assignments.
 - b. **In-Class Participation (10 Marks)**
2. **CSE (20 marks):**
 - a. **(Term End Simulation):** Students will carry out simulated tasks at the end of the semester. It would comprise individual and group tasks.
3. **Viva (25 Marks):** Viva will be conducted at the end of the semester. It will be based on the CSE, Term Work, Assignments and topics covered in the syllabus.
4. **Term Work (25 Marks):**
 - a. **(Term-End Presentation):** Students will make a presentation based on topics provided by the faculty, at the end of the semester.



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Recommended Readings

- "Communication." The muse. 2017.
<https://www.themuse.com/tags/communication>. Accessed 4 July 2017.
- Presentation Magazine. 2017. <https://www.presentationmagazine.com/>. Accessed 4 July 2017.
- "Presentation Skills." *SKILLS YOU NEED*. 2017.
<https://www.skillsyouneed.com/presentation-skills.html>. Accessed 4 July 2017.
- Siddons Suzy. *The Complete Presentation Skills Handbook*. Kogan Page, 2008.
- Sprague Jo, and Douglas Stuart. *The Speaker's Handbook*. 8th ed., Thomson Wadsworth, 2008.